



Reach. Ignite. Soar. Excel.

Phoenix Union Indoor Percussion

Member Handbook

2020

www.PhoenixUnionIndoor.org

Director, Erica Scrivner
scrivner@phoenixunion.org

Table of Contents:

Who are we?	2
Vision, Mission, & Core Values	3
Auditions	4
General Policies	5
Code of Conduct	8
Travel Policies	9
Health & Wellness Guidelines	10
Fees & Fundraisers	11
Donations & Support	14
Membership Contract & Forms	15

Who are We?

Phoenix Union Indoor is an Independent A Marching Percussion unit based out of central Phoenix. Originally an entertainment based drumline club for Carl Hayden Community High School, PUI has grown and developed into a competitive winter drumline open to anyone from 9th grade through age 20.

In 2016, "Falcon Winter Arts" experienced great success in their first year with a 2nd place finish at WGAZ Championships. Expectations for high-level performance continued in 2017 as the group opened its doors to all PUHSD musicians and renamed the group "Phoenix Union Indoor Percussion." After an amazing 1st place finish in Scholastic Regional A, the group rose to new level of competition by going Independent. Open only to PUHSD students and alumni in 2018, the group once again provided an excellent performance experience for musicians throughout central Phoenix.

Phoenix Union Indoor Percussion is now open to all young musicians and is dedicated to providing a high quality performance experience in an enriching competitive environment. PUI staff consistently strives to foster a lifelong support for the arts. Our organization is committed to the following philosophy:

“Music and the performing arts connect youth with their culture through a common language crossing generational, social, and racial barriers. The activities that a young person pursues influences the type of person he or she becomes. The experience that comes with participation in a performing arts organization builds discipline, character, pride, and self-confidence at a crucial age and forms the springboard to even greater achievements in adulthood.”

~ The Blue Devils Organization

Vision, Mission, & Core Values

Vision

Preparing young musicians for success and leadership in performance, education, career, and life.

Mission

Phoenix Union Indoor Percussion is dedicated to providing a high quality performance experience in an enriching competitive environment. Our organization is committed to the following philosophy:

“Music and the performing arts connect youth with their culture through a common language crossing generational, social, and racial barriers. The activities that a young person pursues influences the type of person he or she becomes. The experience that comes with participation in a performing arts organization builds discipline, character, pride, and self-confidence at a crucial age and forms the springboard to even greater achievements in adulthood.”

~ The Blue Devils Organization

Core Values

While our Vision and Mission are representative of what we hope to achieve as an organization, our Core Values guide us in how we will achieve those goals.

- **Excellence:** We make the commitment to consistently achieve excellence by accepting new challenges and taking risks to achieve our goals.
- **Citizenship:** We embrace our role as global citizens by demonstrating social responsibility and ethical behavior.
- **Compassion:** We treat all members, staff, and those who come in contact with our organization with the highest level of respect.
- **Growth:** Through dedication and determination, all members will strive to grow in areas of musicianship, performance, and leadership throughout each season.
- **Leadership:** Our organization recognizes, promotes, and cultivates leadership as a path to success in performance, education, career, and life.

Auditions

Process & Expectations

Phoenix Union Indoor is committed to providing an inclusive environment free from discrimination based on race, ethnicity, national origin, gender, religion, age, sexual orientation, or disability.

Fee: A non-refundable contract acceptance fee of \$25.00 is due in order to accept your position for the season. This is applied towards your overall season tuition. Members who fail to pay the acceptance fee may lose their position to the next available member if not paid by the given date for that season.

Eligibility: Anyone 9th grade - age 20 may audition for Phoenix Union Indoor (proof of age must be provided with the attached member forms and copies kept on file with PUI). Members turning 21 during the competitive season may march their age-out year with PUI on a case by case basis and with additional paperwork on file. While prior musical and visual experience is beneficial, we do not require any previous performance experience. Musicians should be able to read music and all marching members must be able to meet the physical demands of rigorous movement. Physical clearance from a medical professional may be required.

Expectations: Potential members are to arrive at auditions with all music prepared and be ready to move to rotate through multiple instruments if requested. Sight-reading and improvisation may be required in some sections. Those auditioning for marching positions should wear comfortable athletic clothing and lace up, close-toed shoes for the visual element of their audition.

Qualifications: While we base our auditions off of skill we also take attitude and teachability into account. Phoenix Union Indoor members should be coachable and participate in all aspects of the activity with a willingness to fully invest in demanding levels of teamwork.

Returning members must audition. All prior attendance and dedication is taken into consideration.

WGAZ Policy for High School Students

The following policies are *excerpts* from the WinterGuard Arizona by-laws:

3.4 A student's first obligation is to their school's scholastic colorguard/percussion programs. If a student is a member of their school's [marching/winter group]...and the student wishes to leave that unit and join an Independent or Collegiate/Senior unit, a letter [permitting the release of the student] must be signed by all parties involved including: the student, parent/guardian, director of the Independent unit and the official credentialed teacher in charge of the Scholastic unit or school administrator.

3.5 If a student decides to participate with an Independent unit *as well as* their Scholastic unit, a letter stating that the Scholastic unit takes priority must be signed by all parties listed in 3.4.

All letters must be on file with the Vice President of WGAZ.

General Policies

Founding Expectations

Founding Expectations are what drive our members and staff towards achievement of our Vision and Mission and are grounded in our Core Values. These expectations are modeled after basic human rights and principles of global ethics.

- **Be Professional:** We are dedicated to excellent citizenship, sportsmanship, and professionalism.
 - **Be Respectful:** Collaboration and compassion are keys to building a successful program. Treating others with dignity and respect are global expectations for humanity.
 - **Be Responsible:** We are committed to displaying ethical integrity at all times. This means making good choices and doing the right thing, even when no one is watching.
 - **Take care of each other:** As a PUI family, we take care of all our members, staff, and volunteers at all times, regardless of their role within the program.
 - **Have a great attitude:** All members are to be prepared for each and every event with a positive attitude and a readiness to learn. We work in a creative environment that requires flexibility as well as careful attention to detail. Having a great attitude means being coachable/teachable.
-

Rehearsal Attendance

Phoenix Union Indoor is a team that performs without substitutes “on the bench” ready to fill in for someone who is absent. Members are expected to attend every minute of every rehearsal, including camps and competitions. When a member is missing, the entire ensemble feels the negative effects of the absence and thus we require 100% commitment to attending all events.

We do recognize that members have obligations in their educational, social, and familial aspects of life. While we do not allow members to be absent from rehearsals, camps, or competitions without prior communication. Documentation may be requested in the event of an emergency. While each absence request is reviewed on a case by case basis, absences can not take place on the rehearsal directly prior to a competition. Members absent preceding a competition may be excluded from the performance.

A calendar of all season events can be found on www.PhoenixUnionIndoor.org and will be available with no less than 2 weeks of notice. Events that do not have at least 2 weeks notice will not be required.

It is imperative that all members plan ahead and clear their schedules during events lists on the calendar. Use absences wisely for school events, performances, or family obligations. More than 3 absences may result in removal from the ensemble without issuing a refund for tuition. Please contact the director if you anticipate having issues attending the season’s events.

Members should arrive 15 minutes prior to all rehearsal start times and allow for approximately 15 minutes of clean-up time at the end of each rehearsal. Please plan transportation accordingly.

Practice Facilities

Phoenix Union Indoor is hosted at Carl Hayden Community High School (3333 W Roosevelt St, Phoenix).

We are fortunate to have access to performing arts classrooms and spaces within the auditorium as well as access to gyms. At this time we are not required to rent any of the spaces we use and we are working hard to ensure that we are able to continue using these spaces for years to come.

All members, regardless of role within the ensemble, are responsible for ensuring that the areas we use are left cleaner and in better condition than when we found them. Please leave the facilities better than we found them. If you move chairs or desks, put them back. Do not use classroom supplies, including whiteboards and whiteboard markers without director permission. Ensure that all furniture is returned exactly as it was prior to the start of rehearsal and that there is no damage or trash left in any facilities.

Instruments & Equipment

Instruments and equipment used by Phoenix Union Indoor is the property of the Carl Hayden Community High School Falcon Band Program. We are fortunate to have access to the equipment without any rental charges being assessed to the group. Each member has a responsibility to care for the instruments and equipment at all times, including regularly performing maintenance and cleanings.

Instruments or equipment that is damaged due to member neglect or misuse is the responsibility of that member to repair or replace as no financial cost to PUI or to the Falcon Band Program.

Uniform Etiquette

Each member is responsible for their appearance and behavior in uniform as this is a direct reflection of the caliber of Phoenix Union Indoor as an organization.

Members are provided with a specific uniform to be worn as directed. Members may also be provided with accessories that will be the responsibility of each member to keep in good condition and wear as directed for performances. All uniform parts and pieces must be stored properly in the uniform bag provided between uses.

Members are responsible for wearing appropriate undergarments that are both modest and not visible under the uniform. Members are also responsible for providing their own matte black marching shoes and long/tall all black socks to be worn as part of their performance uniform. Members should have their marching shoes with them for all on-floor rehearsals.

Hair and make-up is part of the uniform and show design. Members are to appear as directed for shows. No jewellery is permitted in uniform except stud earrings that are coordinated with show colors.

Member Jackets & Apparel

Wearing a member jacket or show shirt is an extension of wearing the uniform itself and clearly marks you as a representative of Phoenix Union Indoor.

Members are to be professional, respectful, and responsible as all times. This includes behavior and the topics of conversations, even if they are thought to be private. Members are to use appropriate language and professional behavior at all times when wearing any item that links them as a member of the organization.

Media Release

Members agree to allow Phoenix Union Indoor to collect digital images of performances, rehearsal, and other PUI activities for public distribution and use on social media sites. Names are not attached to photos or videos when sharing publicly unless express permission is granted. The image and likeness of all members may be used for promotion of the organization without requiring additional consent.

Phoenix Union High School District

Phoenix Union Indoor is operated out of Phoenix Union High School District #210 as a class and club for PUHSD students with express permission to include members from the surrounding metro area as long as insurance liability expectations are met. With PUHSD as a parent organization, we adopt commitments of the district as our own and adhere to district expectations for students and staff.

Phoenix Union High School District is committed to providing a safe, supportive and equitable learning environment where students and staff alike lead by example, demonstrating collaboration, intellectual curiosity, effective communication, and real world application of skills. We believe that promoting extracurricular activities, civic engagement and student-led initiatives cultivates active minds and fosters school pride. We believe strongly in a challenging and diverse curriculum that encourages the creativity, innovation and risk-taking necessary to succeed in a global community. (Student Handbook, pg. 6)

Phoenix Union Indoor will address all General Policy and Code of Conduct infractions on a case by case basis. Members receive punishment that is fitting of the infraction and free from bias or prejudice. All punishments are handled specifically by the director and cannot be appealed after a decision on punishment has been reached. Punishments for severe infractions may result in immediate removal from the program without issuing any refunds.

Phoenix Union High School District is committed to resolving behavioral incidents by teaching students social and emotional skills, shaping positive behavior, and restoring relationships when harm is done. (Student Handbook, pg. 14)

Code of Conduct

Phoenix Union Indoor members and staff will be dedicated to setting a positive example of a quality ensemble both individually and as a whole organization. This means adhering to rules and regulations as set for by the law, the Phoenix Union High School District (hosting entity), and Phoenix Union Indoor.

All policies, rules, and guidelines are non-negotiable and will be enforced to the strictest possible extent. Allegations of misconduct are taken seriously and suspensions may occur while investigations are conducted. If there are questions or concerns with any part of our code of conduct, do not hesitate to contact the director for clarification or explanation.

Drugs & Alcohol: Phoenix Union Indoor is a drug-free organization, environment, and experience. This includes the use and possession of all illegal drugs, prescription abuse, and legal substances such as tobacco and alcohol. Members and staff shall not be under the influence or in possession of any substances, legal or illegal, at any PUI function regardless of location. Members and staff will not participate in any illegal drug-related behaviors during any point while participating in Phoenix Union Indoor. Members caught participating in drug or alcohol related behaviors that are against member policy will be prosecuted to the fullest extent and may be immediately removed from the ensemble without any refunds provided.

Weapons: Weapons of any kind are strictly prohibited at all times.

Harassment: Phoenix Union Indoor enforces a zero tolerance policy regarding any forms of bullying, hazing, harassment, sexual harassment, non-consensual sexual acts and/or contact (sexual assault), sexual exploitation, and stalking. It is understood that language, actions, and sexual advances that are not welcomed are inappropriate and unacceptable. This is a place where everyone can feel safe, regardless of age, gender, or orientation, and the organization will take all necessary and appropriate steps to ensure that is the case.

Language: Members and staff are to be conscious of how our words and actions are perceived by others. Profanity and offensive speech is not permitted in any context that would lower the credibility of our organization as a professional educational entity.

Attitude: As stated in our Founding Expectations, members are to approach all aspects of membership in Phoenix Union Indoor with a positive attitude and a coachable/teachable willingness to learn. This includes using courtesy and manners when approaching all those in contact with our organization.

Stealing: Stealing is illegal and will not be tolerated. Phoenix Union Indoor is not only a performance family but a respectable educational organization, free from the fear of being harmed by other members. Please be responsible for your own personal items and leave the belongings of others alone.

Travel Policies

Vehicle Expectations

High School students will be traveling to all competitions on Carl Hayden Community High School mini buses owned and operated by the Phoenix Union High School District. Non-high school students will be responsible for carpooling to and from competitions or riding in the equipment trucks (seats are limited). If traveling out of state, a vehicle will be rented to transport non-high school students. No members are allowed to travel across state lines without a designated staff member as a driver.

All PUHSD vehicles must be kept in the best possible condition. Just like with facilities, they must be left cleaner than when we found them. Vehicles are to be free of personal items, equipment, and trash at the end of all events.

Members will be leaving personal items, that may include items of value such as purses and wallets, on vehicles during performance. Phoenix Union Indoor and the Phoenix Union High School District are not responsible for items left in vehicles. Members must ensure that all windows and emergency exits on vehicles are secured and locked when leaving the area for performances or watching other groups.

Members will behave safely in vehicles at all times. Do not stand or move about the vehicle while in motion and do not store any items or equipment in a way that would impair the drivers' ability to see the road clearly.

Travel Safety

We are members of a wide range of ages in Phoenix Union Indoor. While our diversity of experience helps promote growth and learning, we also understand that we are creating a culture that fuses legal adults with those that are underage. Regardless of age, we treat all members as students and place the safety of all participants as our highest priority.

When traveling out of state, rooms will be divided based on age. Members who are over the age of 18 will not be permitted to room with those who are underage except in special circumstances where parent or guardian permission is expressly given.

Medication

Medications such as Tylenol, Advil, allergy medication, cold medicine, cough drops, etc. are the sole responsibility of each member to supply only for themselves and only with parent/guardian consent. Staff will not administer medication of any kind and prescriptions must be on file (see emergency form).

Health & Wellness Guidelines

It is the responsibility of each member to maintain their bodies and minds and to participate in effective practices for health and general wellness. While we do not require physical clearance for participation in Phoenix Union Indoor, we may request that a member provide evidence that they are physically fit enough to handle the demands of performance in our organization.

Throughout the season it is important that members adhere to some of the following best practices for a healthy season free from illness and injury.

- Good hygiene practices such as bathing regularly and using deodorant
- Wash hands frequently with soap and water, especially before eating
- Stay hydrated! Bring a large water jug to all rehearsals, even if you will not be marching
- Wear light weight, loose, athletic clothing for all rehearsals to allow for comfortable movement
- Shoes must be worn at all times and marching shoes should be worn for all on-floor rehearsals
- Apply sunscreen on days that we will be outside for competitions to protect against sunburn
- Get adequate sleep/rest, especially the nights before camps and competitions
- Eat a healthy and well balanced diet to allow for maximum nutrition and energy
- Do not jeopardize your health or wellness when away from PUI activities

Fees & Fundraisers

The total cost to run a single season of Phoenix Union Indoor is tens of thousands of dollars. Money is necessary to pay for expenses such as competition registrations, sticks, mallets, heads, uniforms, props, member shirts, staff, show music, travel, and other expenses.

Members are assessed fees that will partially cover the total cost of the PUI season. The cost each member is responsible for is necessary to run the organization without a financial deficit. Payments must be made in full and on time in order for the organization to function.

Because Phoenix Union Indoor is a class/club operated out of the Carl Hayden Community High School Falcon Band Program, all fees are paid to the Falcon Band Club account. Cash can be paid to the Carl Hayden Bookstore during operating hours as a donation to the Falcon Band Club. Checks should be made out to the Hayden Band and can be delivered to the PUI director outside of bookstore hours. The PUI Director will deliver any checks to the bookstore during the next open business day. Credit/Debit Card payments can be made online through tax donations (see instructions on page 13).

2020 Phoenix Union Indoor Fees

	<i>Standard Membership</i>	<i>PUHSD Membership</i>
Contract Acceptance Fee	\$25.00	\$25.00
1st Payment: Due by 12/20/19	\$200.00	\$175.00
2nd Payment: Due by 1/12/20	\$200.00	\$175.00
TOTAL FEE	\$425.00	\$375.00

Financial Aid

If you will not be able to meet the financial obligations of the group, please contact the director to inquire about financial aid opportunities. Financial assistance is limited and will be provided on a case by case basis and first come, first serve. While we are willing to work with members to make tuition costs manageable, we also must be able to make our payment deadlines. Financial concerns should be brought forth immediately upon acceptance into the group and prior to signing any contracts that would obligate a member to participate and pay tuition.

Aid Option 1: An alternate payment plan where members who are unable to meet deadlines can pay their full tuition costs with alternate due dates.

Aid Option 2: Scholarships awarded to members who are unable to pay their full tuition costs. Members may be eligible for partial or full tuition scholarships.

Fundraisers

We have two main types of fundraisers that may be used to help offset costs and earn funds for PUI.

Voluntary Sales

Any time we ask members to sell items, tickets, request donations, etc. it is on a strictly voluntary basis. These fundraisers (for example the annual Drum-A-Thon) often have a direct benefit for members and will result in the lowering of a member's tuition costs. Thus, members are given the freedom to choose how their tuition is paid without being required to participate in sales. Those that need assistance paying fees may choose to participate in the fundraiser while those who would prefer to pay the fees personally without an obligation to sell may do so as well.

For events in which members benefit by direct lowering of their tuition costs, any additional funds that are earned (above and beyond their tuition balance) are donated directly to the PUI general fund. These fundraising overages are not transferable to other members (except siblings) and will not be returned to the member in any form. While we look forward to providing direct benefit to members, PUI is always in need of additional funding sources to help keep overall costs down and thus we do not reimburse members in the event their fundraisers exceed the cost of their tuition balance.

Note: Tuition balance is defined as the remaining amount owed for a member at the time fundraising monies are collected. This does not refer to the overall tuition cost to participate in the group.

The **Drum-A-Thon fundraiser** is held annually during the primary January camp. Members are encouraged to acquire sponsorships from family, friends, businesses, and community members as an hourly rate or flat rate donation. The camp is roughly 25 hours total. 100% of the sponsorships gained by members will go towards their 2nd fee payment. Any money earned above and beyond the cost of the 2nd fee payment will be collected as a general donation to the organization. Overages cannot be applied to the audition fees or 1st fee payment.

Required Events

Events that earn money for the group as a whole require members to participate. However, they do not require a financial contribution or monetary risk on the part of the individual member. These events may include car washes or public performances such as grand openings. While members will be required to participate in these events, the money earned will go directly to the general fund.

Fundraising opportunities may arise AFTER the start of the season and thus will not appear on the initial season calendar. No fundraising event will be required of members if less than 2 weeks of notice is provided. Special circumstances that would prevent members from participating in fundraising events added after the start of the season will be excused on a case by case basis.

Refunds & Delinquent Accounts

Once a member has signed the Membership Contract the commitment to pay all fees is finalized, regardless of whether a member drops out of or is removed from the organization.

Because orders of costumes, props, music, registrations, materials, etc are made at the beginning of each season, Phoenix Union Indoor cannot receive refunds on goods or services purchased for the contracted season. Likewise, if a competition or performance is cancelled during the season, members will not be refunded for costs related to the cancelled event.

If there is an emergency or life-altering injury and a member is no longer able to continue with the PUI season, we will make every effort to refund what we can to the member and/or family. However, this is not always possible. As a general rule, refunds will not be given for any circumstance in which a member is not able to finish the contracted season.

If members have not communicated in advance about the need for financial aid, all tuition payments are expected to be made in full and on time. A late fee of \$25.00 can be assessed for each payment that is more than 14 days past due. An additional late fee of \$25.00 can be assessed for each payment that is more than 28 days past due. This means a payments that is 1 month late can incur a late fee of \$50.00. All late fees are to be paid as a donation to the Falcon Band club account along with tuition.

Failure to pay membership fees in full and on time may result in removal from the ensemble. All delinquent fees may be reported to directors of future ensembles and may be reported to circuit entities such as WGAZ and WGI.

Eligibility for Tax Refunds

Phoenix Union Indoor is operated out of the Carl Hayden Community High School Falcon Band Program as part of Phoenix Union High School District. As an eligible extracurricular/co-curricular entity, all tuition costs and donations made to the Falcon Band club are eligible for a dollar-for-dollar tax credit.

The Arizona Education Tax Credit allows single taxpayers or a head of household a credit of up to \$200, and married couples filing jointly, up to \$400, if they contribute to eligible extracurricular activities to our schools. Tax donations can be made up to April 15 of the following tax year. You'll receive a dollar-for-dollar tax credit on your state income taxes, which means taxpayers will have the amount of the contribution subtracted from the amount of taxes owed. This tax credit is available to all taxpayers, not just those with children in public schools.

Donations & Support

Donations

We are consistently looking for donations to help provide the highest level of support to our PUI members. While financial donations are always welcome, we also greatly appreciate donations of other forms to help us through the year. Please contact the director if you are able to provide:

- Cases of bottled waters
 - Meals for members (full or partially funded meals are appreciated)
 - Additional equipment or supplies
 - Shirts or uniform accessories
 - Truck driving services
 - Prop building services
-

Supporting PUI

We welcome anyone wanting to support Phoenix Union Indoor either financially or with services of time and energy. It takes a large community of supporters to keep a quality organization running smoothly. There are many unique ways to get involved behind the scenes each season. Please contact the director for information on how to help support our performers throughout the year.

Expand Our Support

Introduce family, friends, neighbors, employers, and co-workers to Phoenix Union Indoor:

- Invite them to an open rehearsal (check the calendar for dates)
- Invite them to a competition (entry fee required)
- Ask them to consider making a donation to the organization
- Ask them to consider providing services for the organization
- Invite them to get involved behind the scenes through the season

Contact the director for more information on how to help out our organization throughout the year.

Member Contract & Forms

The following forms are required to finalize membership:

- Member Contract:** Agreement to all aspects of the Member Handbook & financial obligations.
- Emergency Form:** Emergency contact, insurance, and medical information (kept confidential).
- Liability Release Form:** Released Phoenix Union High School District of general liabilities.
- High School Letter:** High school directors must release students from their high school programs.

Members must also submit a photocopy of the following items:

- State ID or Birth Certificate:** Must show full legal name & date of birth to prove age.

Member Contract

Member Name: _____ **Date of Birth:** _____
Last, First MM/DD/YYYY

Current Educational Institution: _____ **Year:** _____
Name of School (none if not attending) Grade level

Instrument/Position: _____ **Competitive Season:** _____

The member named above accepts a performance position in Phoenix Union Indoor Percussion for the current competitive season and agrees to all expectations and responsibilities of PUI members as outlined in the Phoenix Union Indoor Percussion Member Handbook.

The member named above AND their parent/guardian (if under 18) has read and agrees to all items regarding attendance, finances, expectations, and policies as outlined in the Phoenix Union Indoor Percussion Member Handbook. It is understood that failure to adhere to the items in the handbook can result in removal from the ensemble without refund. Infractions that are against local or federal law will be reported to law enforcement and district officials.

The member named above has permission to attend Phoenix Union Indoor Percussion events on campus at Carl Hayden Community High School but is not granted access to Phoenix Union High School District property outside event hours unless they have official district business such as classes or community events on such properties.

The member named above has permission to travel to WGAZ (Winterguard Arizona) and WGI (Winterguard International) events with Phoenix Union Indoor Percussion. While participating in any events with PUI, it is understood that members are to represent the organization in a way that is professional, respectful, and responsible at all times. Members are to adhere to all expectations and policies in the Phoenix Union Indoor Percussion Handbook at all times when participating in any PUI events or functions in which PUI is a participating entity.

Member Signature: _____ **Date:** _____

Guardian Signature (if under 18): _____ **Date:** _____

Emergency Contact & Medical Information

Member Full Name: _____ Date of Birth: _____

Current Educational Institution: _____ Grade: _____

Instrument/Position: _____ Competitive Season: _____

Home Address: _____ City: _____ Zip: _____

Member Cell Phone: _____ Home Phone: _____

Family health and/or accident insurance:

Insurance Name: _____ Policy # _____

Doctor/Hospital Name: _____ Phone: _____

Emergency Contact:

Contact 1, Name: _____ Relationship: _____

Phone: _____ E-mail: _____

Contact 2, Name: _____ Relationship: _____

Phone: _____ E-mail: _____

Medical Condition Information:

Allergies: _____

Medical Conditions: _____

Medications: _____

The following medications (or generic versions) may be administered if needed (check all that apply):

Tylenol Advil Benadryl Sudafed Tums/Antacid

Note: If the member notes above requires emergency services involving medical action or treatment, and if neither emergency contact or family doctor can be contacted for consent, then services shall be provided per the medical opinion of the doctor rendering such emergency services.

Member Signature: _____ Date: _____

Guardian Signature (if under 18): _____ Date: _____

PUHSD Liability Release Waiver

Assumption of Risk, Waiver, & Release of Liability Agreement

In consideration of participation in the Phoenix Union Indoor Percussion season at Carl Hayden Community High School (from December 1st of 2019 to April 30th of 2020), I hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the Phoenix Union High School District, its officers, employees, agents, and volunteers, past and present, and each of them (collectively the “Released Parties”), from any and all liability, claims, demands, actions and causes of action whatsoever, including attorney’s fees, arising out of or in any manner related to my participation in Phoenix Union Indoor Percussion including any loss, damage, injury or death that may be sustained by me or my personal property, whether caused by the negligence of the Released Parties or otherwise.

I understand that participation is completely my choice, and I choose to participate for my own personal benefit. I am fully aware of the risks involved with participation, and I expressly, voluntarily and willingly ASSUME FULL RESPONSIBILITY FOR ALL RISKS AND DANGERS associated with such participation, including, but not limited to, risk of bodily injury (including permanent disability or death) or property damage arising out of my participation, howsoever caused. I accept personal responsibility for the damages arising from any such injury or property damage and hold the Released Parties harmless there from. I expressly waive any defense to enforcement of this Agreement arising from any claim of lack of consideration and understand that this Agreement constitutes a legal, valid and binding waiver of my rights and shall be enforceable against me, my spouse, family, heirs, assigns, personal representatives and estate for all purposes.

I have carefully read this Agreement, and my signature acknowledges that I fully understand its content and meaning. I understand that I have given up substantial rights by signing this Agreement, and I sign it freely and voluntarily without any inducement. If I am signing this Agreement on behalf of a minor, I certify that all representations are true and that I have full authority to bind the minor and myself to the terms and conditions of this Agreement.

Participant’s Name (printed)

Participant’s Signature

Date

Guardian’s Name (printed) - if participant is under 18

Guardian’s Signature

Date

Scholastic Transfer Letter

For Current High School Students with Scholastic Lines at their Home Campus:

The following regulations are found in the Winterguard Arizona (WGAZ) By-laws and must be adhered to by all participating units.

3.4 A student's first obligation is to their school's scholastic colorguard/percussion programs. If a student is a member of their school's outdoor marching band and/or scholastic colorguard/percussion unit at any time during the current school year which precedes the competitive winter season, and the student wishes to leave that unit and join an Independent or Collegiate/Senior unit, a letter must be submitted and on file with the Vice President of WGAZ stating that the student is officially released of any obligations to the Scholastic unit. This letter must be signed all parties involved including: the student, a parent or guardian of the student, the director of the Independent or Collegiate/Senior unit and the official credentialed teacher in charge of the Scholastic unit or a school administrator (non-credentialed or walk-on coaches signatures are not valid).

3.5 If a student decides to participate with an Independent or Collegiate/Senior unit as well as their Scholastic unit, a letter stating that the Scholastic unit takes priority must be signed by the student, a parent or guardian of the student, the director of the Independent or Collegiate/Senior unit and the credentialed teacher in charge of the Scholastic unit. A copy of this letter must be submitted and on file with the Vice President of WGAZ and it is recommended that a copy of this letter also be given to the student, the Independent or Collegiate/Senior unit and the Scholastic unit.

3.6 If a student from a school with a Scholastic unit that is a member of WGAZ is not a member of that unit during the current school year which proceeds the competitive winter season and chooses to join an Independent or Collegiate/Senior unit, no letter is necessary.

If you are currently in high school and have a scholastic winter percussion unit available at your high school campus currently (whether or not you participated last winter season), you must submit a letter from your current high school director that releases you from participation in your school's group. This letter must be signed by your current high school director, yourself, a parent/guardian, and by the director of Phoenix Union Indoor to prove eligibility for the current competitive season.

If you would like a letter drafted for you to be signed by all necessary parties, please request one with Erica Scrivner, PUI Director.